



Serrebouw \ Industriebouw
Construction de serres \ Construction industrielle
Gewächshäuser \ Industriebau
Greenhouses \ Industrial construction

**Privacy policy website
Serrebouw De Clercq**

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1 The importance of data protection

Serrebouw De Clercq values your privacy and by using and adhering to this policy wants to protect the data they process. Serrebouw De Clercq wants to capture on a strategic level how personal data is protected and which responsibilities are assigned.

This document provides a deeper insight on the protection of privacy and more in detail, the informational privacy. This policy is the norm for processing personal data on our website from customers and visitors.

The processing is based upon 2 grounds of processing.

- Analytical cookies are based on consent as a processing ground.
- Contacting us through our contact form is based on a contractual basis as a processing ground.

If you consented to cookies, you gave your permission to use your data in an analytical context for the corresponding periods.

If you contact us through our contact form, we need some personal data to get back to you. We do not collect more data than we need to.

In agreement with GDPR, 2016/679, regulations, this document serves as a guideline to inform you of your rights and how your data is used.

All your collected data is stored within our company and remains within the EU.

2 Cookies

2.1 Functional cookies

There aren't any functional cookies on <https://serrebouwdeclercq.be>.

2.2 Analytics cookies

This is a list of all the cookies used for statistical purposes. We process these cookies based on consent. They are being used at the company to obtain an insight in how the website is used.

Name	Expiry date	Content	Purpose
_gid	1 day	Random ID	Used by Google Analytics for the number of page visits
_ga	730 days	Random ID	Used by Google Analytics to obtain a general view of page visits, unique visitors, sessions and campaign data.

_gat	1 minute		Contains no user data.
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3 Contact form

The following data is processed through our contact forms.

- Name
- Company (optional)
- Street and number (optional)
- E-mail
- Phone number
- Message

All your requests can be read by the entire company but will only be provided to the relevant part of the company. If your request is technical, technical teams will be contacted to provide assistance to this request. If your request is sales oriented, sales teams will be asked to provide assistance to your request.

4 Retention period

We save the data from our contact form for as long as the request is relevant. The data of a request for information will be deleted as soon as it is no longer relevant. If you want to see your data deleted sooner, please contact us, as described in chapter 5.3.

If you contact us for a service request, this service request will be added to your dossier, as it is relevant for future interventions.

5 Rights of the data subject

The following chapters list all the rights of the data subject. All requests can be addressed to info@serrebouwdeclercq.be. We ask you kindly to mail from the e-mail address that we have in our possession. If that is impossible, please provide a picture of only the front side of your ID card. We do this to prevent unauthorized access. Once the request is fulfilled, your mail with the picture of your ID card will be removed.

All these rights are only valid for the processed data through our contact form. If you want to remove or revoke access from the analytics cookies, it suffices to delete these from your computer.

5.1 Access

You have access to your data at all times. If you request your data, please do so according to the previous chapter. We will provide the data in a readable format.

5.2 Rectification

You can contact us at all times to rectify your data. You can only correct personal data of other people if you have a signed authorization to do so. We will contact you once this request has been executed.

5.3 Deletion

You can contact us at all times to delete your data. We will only delete your data if this is possible. We can delete information requests even if the request is still ongoing. This will

For a service request, we cannot delete your data as long as this is relevant. Deletion of this request implies cancelling your service request.

6 Contact

All requests can be sent to info@serrebouwdeclercq.be, De Clercq Gebrs bvba, Dorp-West 85A, 9080 Lochristi.

Even though we kindly ask you to contact us first, all complaints can be filed with the Belgian Data protection authority on <https://www.gegevensbeschermingsauthoriteit.be>.